



## Individual Course Booking Terms and Conditions

- Any last minute cancellation is subject to a £75.00 administration charge regardless of reasons. It is to cover our administrative costs.
- Delegates canceling between 11 to 21 days prior to the course start date are eligible for a 50% refund of the course cost.
- No refund is available if a delegate cancels their course place in the less than 10 days prior to the course start date regardless of reasons.
- Failure to attend the course will result in the full cost being incurred.
- If a delegate is unable to attend the course, a substitute attendee is welcome take their place provided the substitute is eligible to attend. An administration fee of £75 is required to make the transfer.
- In the event of cancellation of a course, we will endeavour to inform all participants a week before the course is due to take place or as soon as we know the course is not taking place due to COVID-19 Restrictions, although please be aware that this is not always possible.
- All course fees paid will be reimbursed in full, or the payment can be transferred in full to another course date subject to availability.

***We do not accept liability for any consequential loss and are unable to reimburse for any other costs that may be associated or incurred, including transport costs, accommodation etc.***

[www.safeheartstraining.co.uk](http://www.safeheartstraining.co.uk)